

Lab Policy
Developmental Math II-Spring 2014
Valencia College-East Campus

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- ✓ **PENCIL ONLY** – no ink
- ✓ **NO CALCULATORS ALLOWED, NO CELLPHONES AS CALCULATORS ALLOWED**
- ✓ **THE LAB MANUAL MUST BE USED** – automatic deduction if not used
- ✓ **BE ON TIME** – There is a penalty for tardy arrival

The main purpose of labs is to provide students with practical experience in working cooperatively as part of a small group in a problem solving situation

- ❖ Groups must have a minimum of two (2) students and a maximum of four (4) students.
- ❖ Any student who chooses to work independently will receive half credit only for that activity
- ❖ “Cooperative Work” means all students in the group are working on the same question at the same time. A penalty will be assessed to all members of a group each time that any individual member is determined to not be working cooperatively.

LAB ACTIVITIES/ASSIGNMENTS MUST BE TURNED IN AT THE CONCLUSION OF LAB, whether or not the activity has been completed. Each student must turn in the individual paperwork which they completed during the cooperative lab session. For full credit the following format must be used.

- ANSWERS, and only the answers, ARE WRITTEN ON THE ACTIVITY PAGE.
- WORK MUST BE SHOWN ON A SEPARATE SHEET OF PAPER, neat and numbered or lettered
- EACH STUDENT MUST SUBMIT WORK STAPLED BEHIND THE ACTIVITY PAGE(S).
- ALL MEMEMBERS OF A GROUP SHOULD HAVE THEIR ACTIVITIES BOUND TOGETHER UPON SUBMISSION by use of stapler, paper clip, binding clip or otherwise.
- THE ACTIVITY MUST BE TURNED IN AT THE END OF LAB, completed or not.

Lab Scavenger Hunt

- What is your lab instructor's name? _____
- What is the Faculty Front Door Website? _____
- What are the 3 Section under Course Material on Faculty Front Door?
 - 1. _____
 - 2. _____
 - 3. _____
- When is the next extra credit assignment due? _____
- What is the website for the online homework? _____
- How many learning modules are there? _____
- When is Module 1 Due? _____
- When is Section 2.2 Due? _____
- When is the withdrawal deadline? _____
- Where is the math department located (room)? _____
- Who are the two supervisors in the lab room?
 - 1. _____
 - 2. _____
- Name of one other lab assistant in the room?
 - 1. _____
- Where is the SPA located? _____
- Name one tutor in the SPA? _____
- Did you learn the secret handshake with the lab instructor?